

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: PRIVATE SCHOOL BRANCH (PSB)  
OLD SECRETARIAT, DELHI-110054

F. No. 893/PSB/2024/ 2756-2765

Dated: 06/06/24

To ✓

The Manager  
Rao Convent School  
Pandwala Khurd, Najafgarh, New Delhi-110043  
(School ID: 1822255)

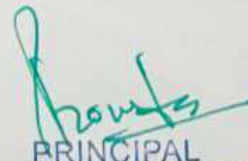
Sub: - Approval for grant of provisional up-gradation of school from Secondary to Sr. Secondary level (Arts, Commerce & Science streams) under DSEAR, 1973 along with provisional introduction of Nursery & KG class in r/o Rao Convent School, Pandwala Khurd, Najafgarh, New Delhi-110043.

With reference to your application on the subject cited above, I am directed to convey the approval of the Director (Education), Govt. of NCT of Delhi for grant of provisional up-gradation of school from Secondary to Sr. Secondary level (Arts, Commerce & Science streams- with one section each) w.e.f. 01.04.2024 to 31.03.2029 under DSEAR, 1973 along with provisional introduction of Nursery & KG class (with 01 section each) from academic session 2024-2025 vide (EC Id- 1822000127) in r/o Rao Convent School (School ID: 1822255), Pandwala Khurd, Najafgarh, New Delhi-110043 subject to fulfillment of following terms & conditions:-

1. That the school shall abide by the provision of DSEAR, 1973 and RTE Act, 2009 rules made there under as well as the instructions issued by the Directorate of Education from time to time.
2. That the school shall admit the students without any discrimination of religion race, caste or place of birth as per the norms of the Department.
3. That the school shall follow the three language formula for teaching.
4. That the school shall not run any unauthorized classes or any other activities within the school premises and all the recognized classes shall run at one place in the premises of school.
5. That the managing committee shall regulate the functioning of school strictly in accordance with the provisions of DSEAR, 1973/RTE Act, 2009.
6. That the Management of the school shall create a reserve fund in the form of Fixed Deposit in the joint account in the name of Manager of the School and Dy. Director of Education (District) equivalent to 3 months salary of staff or Rupees One lakh + Rs. 80/- per student within 3 months from the date of issue of letter.
7. That in no case the school funds will be diverted/transferred to any other fund/account of the society. The school funds will also not be utilized by the society for any other purpose other than that of the school.
8. That the school shall ensure that the Fire safety equipments and arrangements are maintained as given in circular No. 262-362 dated 17/1/2005 and corrigendum dated 27/1/2005 issued by Directorate of Education.
9. That the school shall comply with the directions of Hon'ble Supreme Court regarding the arrangement made for transporting school students to and fro the school as per Circular No. DE.23(47)/School Br/2004/6942/66988 dated 28/9/2004 & 18/11/2005.
10. A certificate from the competent authority that the Building has been constructed as per National Building code 2005 with in three months.
11. Salary & other facilities to staff and teachers will be made as per section 10(1) of DSEAR, 1973 and relevant section of RTE Act, 2009.
12. Salary to the staff should be made through crossed cheque/Electronic clearance system.
13. That the school shall provide free and compulsory education to the children as per notification no. 15(172)/DE/Act/2010/69 dated 7/1/2011.
14. That the annual return under rule 180 of DSEAR, 1973 shall be filled with the concerned DDE (Zone).
15. That the school abide by the instructions/orders regarding fee-hike, issued by the Dte. of Education.
16. In case of Provisional Recognition to the school situated in Non-Confirming Area, the recognition will be subject to the outcome of notification by Ministry of Urban Development, Govt. of India, Delhi.

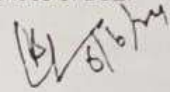
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PRINCIPAL  
RAO CONVENT SCHOOL  
(RECOGNISED)  
Pandwala Khurd  
New Delhi-110043

17. That the violation of any instructions/order/rules and regulations of the department, shall lead to the withdrawal of recognition of the school.
18. That the school shall comply with the orders dated 07.11.2017/guidelines of DoE and judicial pronouncements w.r.t. safety of the students and shall take all necessary steps to this effect.
19. That the school shall comply with clause 14 of Order No. F. DE/15(56)/ACT/2009778 dated 11.02.2009 in r/o maintenance of DRF. School also ensure to follow FN-21 'Accounting by schools' as issued by the Institute of Chartered Accountants of India (ICAI) for proper accounting treatment.
20. That the school shall submit the police verification report of all staff members (i.e. teaching & non-teaching) to the concerned district authority within 03 months.
21. That the school shall comply with the order F. No. DE.15(305)/PSB/Misc./2020/P1.file-11/5658-5662 dated 21.06.2023 regarding the appointment of special educator.
22. That the school shall comply with the order dated No.DE.15(305)/PSB/2020/Pt. File-1/5641-5647 dated 20.06.2023 regarding submission of renewed/updated certificates like Fire NOC, Water test report, School Health Certificate, School Building Certificate/Structural stability certificate to the zonal authorities of DoE.



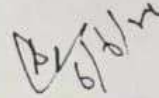
(BIMLA KUMARI)  
DEPUTY DIRECTOR OF EDUCATION (PSB)

Dated: 06/06/24

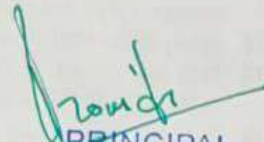
F. No. 893/PSB/2024/ 2756-2765

Copy to: -

- (i) Secretary, CBSE, Behind Institutional Area, I.P. Extension, Patparganj, Delhi.
- (ii) Addl. DE (School), Dte. of Education, Old Secretariat, Delhi-110054.
- (iii) DDE (Plg.), Dte. of Education, Timarpur, Delhi.
- (iv) DDE (SWB-II), GBSSS No. 1, Najafgarh, New Delhi-110043.
- (v) DDE (Zone-22), GBSSS No. 1, Najafgarh, New Delhi-110043.
- (vi) DDE (Science), Lajpat Nagar, Delhi.
- (vii) DDE (HQ), Old Secretariat, Delhi.
- (viii) PA to Director (Education), Directorate of Education, GNCTD, Old Secretariat, Delhi-110054.
- (ix) Director (IL), DDA, Vikas Sadan, New Delhi.
- (x) Guard File.



(BIMLA KUMARI)  
DEPUTY DIRECTOR OF EDUCATION (PSB)



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